

Shri Shivaji Education Society Amravati's

**SCIENCE COLLEGE,
Congress Nagar, Nagpur**

**DEPARTMENT OF GEOLOGY
Session 2025-26**

NOTICE

Date: 20/07/2025

All the teaching staff members are requested to attend the Departmental meeting will be held on 24th July, 2025 at 12:30 pm in the Geology Department.

Agenda of the Meeting:

1. Welcome and introduction of new faculty members in the department.
2. Discussion of syllabus distribution of regarding odd Semester.
3. Distribution of Departmental Committees.
4. Discussion about odd semester Practical List.
5. Discussion of departmental activities like seminars, workshop, proposed educational tour or visits for students.
6. Discussion of ABC-ID creation and registration of online course on SWYAM or NPTEL portal.
7. Any other matter

Staff Members:

1. Mr. Mahesh D. Phalke
2. Dr. Pushpa B. Zamarkar
3. Ms. Apurva D. Fuladi


Dr A A Halder
Coordinator, IQAC
Science College,
Congress Nagar, Nagpur


Phalke
Fuladi


HEAD
Department of Geology
S. S. E. S. Amravati's
Science College, Nagpur.



Minutes of Departmental Meeting held on 20th July 2025

Meeting of the staff members of the Geology Department were held on 20/07/2025 at 11:30 am in the Head room. The outcome is as follows:

Agenda 1: Welcome and introduction of new faculty members in the department.

Outcome: The Head of the department Mr. M. D. Phalke welcomed and felicitated new CHB faculty members in the department along with Dr. Pushpa B Zamarkar and Mrs. Apurva D Fuladi.

Agenda 2: Discussion of syllabus distribution of regarding odd Semester.

Out-come: The Head discussed about the workload of the department with all faculties. He allotted the syllabus paper/unit wise for odd semester I, III & V among the faculty members. Also the discussion regarding NEP-2020 done about the major, OE/GE and minor etc.

Agenda 3: Distribution of Departmental Committees

Out-come: The Head distributed the departmental committees among the faculty members. After discussion, it was decided that the various committees would work in accordance with decisions made for them. Like result committees whose job it is to present the results.

Agenda 4: Discussion about odd semester Practical List.

Out-come: The Head discussed the practical list as given in the syllabus. He also suggested some up-gradation in practical's if possible.

Agenda 5: Discussion of departmental activities like seminars, workshops, proposed educational tour or visit for students.

Out-come: The Head discussed the student's seminar, workshop, quiz and study tour or visit to institutes related to the geology subject in Nagpur.

Agenda 6: Discussion of ABC-ID creation and registration of online course on SWYAM or NPTEL portal.

Out-come: The Head Mr. M. D. Phalke delivered the information of the creation of ABC-ID for students and how to register online course on SWAYAM or NPTEL portal and also guided how to credit the points of online certificate courses in ABC-ID.

Agenda 7: Any other matter

Out-come: As there was no matter the meeting ended with a vote of thanks to the chair.


Dr A A Halder
Coordinator, IQAC
Science College,
Congress Nagar, Nagpur

