# SCIENCE COLLEGE, CONGRESS NAGAR, NAGPUR

## DEPARTMENT OF CHEMISTRY

### NOTICE

#### 2024-2025

All Staff members of the department are hereby informed that there will be a departmental meeting in HOD's chamber to discuss the following agenda, therefore all are requested to attend it and participate in the discussion.

<u>Date of meeting</u>: 05<sup>th</sup> August 2024 (Monday) at 12.00 noon

#### Agenda:

- 1 Confirming the minutes of last meeting
- 2. Create Vidwan ID
- 3 Result Analysis and distribution of work
- 4 Website Updating Work
- 5 Student achievement
- 6 Any other matter

1. Prof.Y.K.Meshram

2. Prof.J.K.Gunjate

3 Prof.R.A.Deshmukh

4 . Dr.S.S.Dhote

5 . Dr.V.R.Kinhikar

6. Dr.P.N.Deshmukh

7. S.V.Dautpure

8.Shivani Sharma

9: Shivani Sharma

10 .Prachi khobragade

11. Prajakta Feddewar

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HOD

**Department of Chemistry** 

Department of Chemistry, Shri Shivaji Science College Congress Nagar, Nagpur.

# Shri Shivaji Education Society Amravati's

# SCIENCE COLLEGE, CONGRESS NAGAR, NAGPUR

### DEPARTMENT OF CHEMISTRY

## **Minutes of Meeting**

Departmental meeting was held on 05<sup>th</sup> August 2024 at 12.00 noon. Dr Utale, Head and chairman welcomed all faculty members on to very first meeting of the session 2024-2025. Following items were discussed in the meeting.

Prof.Utale, distributed workload to all faculty members. In this meeting teachers were told to collect the names of Students who were placed in different industries.

Student achievement was decided to recognize by department.

Individual profile in college website was decided to update by all the staff members on priority.

It was also decided to generate Vidwan ID for all staff members.

At the end HOD proposed vote of thanks and the meeting was over

### Following members were present

1. Prof.Y.K.Meshram

2. Prof.J.K.Gunjate

3 Prof.R.A.Deshmukh

4. Dr.S.S.Dhote

5 . Dr.V.R.Kinhikar

6. S.V.Dautpure

7. Shivani Sharma

8 .Prachi khobragade

9. Prajakta Feddewar

Dr. P.SUtale Head

Science College Nagpur

Professor & Head Department of Chemistry, Smi Shivoji Science College Hagar, Nagpur,

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# Action Taken Report

# Of the meeting held on $05^{th}$ August 2024

- 1. Workload for the session 2024-25 was allotted to the staff members.
- 2. Departmental Website was decided to update.
- 3. Placement of different Students were collected and noted.
- 4. Student achievement was decided to recognize by department.
- 5. Vidwan ID was generated for the staff members

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Prof. P.S.Utale Head Science College Nagpur

Professor & Head Bepartment of Chemistry, Shri Shivaji Science College Congress Nagar, Nagpur,